

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 2nd February 2023 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	Public Open Session 0 Attendance	
862	<p>Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr Andy Turner Cllr Stuart McLean Cllr Dave Adams Cllr Colin Taylor</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies Cllr James Reed (Chairman of the Parish Council)</p>	
863	<p>Declarations of Interest & Grants for Dispensation</p> <p>None</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1st Woodcutt Scouts Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1st Woodcutt Scouts</p>	
864	<p>Matters arising from the last F&GP Parish Council Meeting held 5th January 2022.</p> <p>Clerk has contacted further Tree Specialist to attain a further quote to carry out permitted works on the Village Hall Poplar tree.</p>	Clerk
865	<p>Play Area Matters & Annual Playground Company Inspection Report</p> <p>The monthly on-sight inspections continue – all play equipment remains in good order with no major issues to report. The grass cutting is in good order, neat and tidy.</p> <p>Members reviewed the findings of the Annual Playground Company's Inspection report. The report provides members with a Risk Assessment Matrix which identifies the likelihood and severity of injury.</p> <p>High risk findings</p> <ul style="list-style-type: none">• Basketball goal has graffiti and some rotting timbers.• Algae on equipment requires Jeyes fluid treatment and jet washing.	Clerk

	<p>Action: To monitor further deterioration and replace timbers as required. Clerk to request assessment from local contractor.</p> <p>Low risk findings:</p> <ul style="list-style-type: none"> Entrance metal gate is slightly bent. Waste bin located in the Skate-park has deteriorated. <p>Action: Cllr Adams (DA) agreed to inspect and repair the gate and assess the bin.</p> <p>The Elite Quarterly Play Inspection Company's contract is due for renewal on 1st April 2023. Members resolved unanimously to continue with their service for 1 year at a cost of £48.40+ vat. Clerk to sign and return contract.</p>	<p>DA</p> <p>Clerk</p>
866	<p>Sports Association Matters</p> <p>The green shed plans to reorganise remains unresolved. The Cricket Club have held a Club meeting and have addressed the PC request to resolve. It remains that the extra space is needed to accommodate the community led equipment.</p> <p>The surplus mowers to be sold or removed from the green shed. The ride on John Deere mower to be re-advertised. Liaise with Club.</p>	Clerk/ DA/SM
867	<p>Sports Facilities Matters & Recreation Ground</p> <p>The small solar lights on posts at the driveway of the Village Hall car park have been vandalised – Cllr Turner to replace with spare solar lights, Clerk to report the matter to the local PCSO. Cllr Turner agreed to install replacement solar lights.</p> <p>Members agreed plans to improve the energy efficiency of PC owned properties should include the Village Hall. Clerk and Cllr Meaden to contact VH Committee & energy providers to request further quotes.</p> <p>Dog mess continues to present a health & safety problem at the recreation ground. Despite the installation of bins at 4 separate locations in the area – some dog owners do not keep a careful eye on where their dogs' fouls. Clerk to contact the County Dog Warden to request a visit at a 'busy time' early morning or late afternoon.</p>	<p>Clerk/AT</p> <p>SM/Clerk</p> <p>Clerk</p>
868	<p>Village Hall Matters</p> <p>Cllr Taylor advised members that the Village Hall Committee have successfully registered a CIO with the intention on continuing as before with minimal changes. This change in status has prompted the necessity to arrange an appropriate lease for the Village Hall agreement in the form of a tenancy agreement and continue to manage the Village Hall on behalf of the PC.</p> <p>Cllr Taylor to proceed with drawing up the lease agreement.</p> <p>Clerk to send a cover letter to assure the Trustees that in the interim, that the Parish council is happy for the Trustees to continue to manage the hall.</p>	<p>CT</p> <p>Clerk</p>

<p>869</p>	<p>VH Refurbishment Project</p> <p>The PC continue to hold funds to complete the VH refurbishment project. Members resolved unanimously to approved expenditure for the following items:</p> <p>External storage shed - £600.00 (approved 7/7/22) Floor warm air diffusers £448.00 (approved 3/11/22) 'Material only' costs to install an unvented hot water system £1000.00 (2/2/23).</p> <p>PC acknowledged the generous offer from local plumber Mr Simon Marsh to carry out the installation of the unvented hot water system.</p>	
<p>870</p>	<p>Allotment Association Matters</p> <p>An on the ground meeting between Cllrs Meaden, Chick & Adams took place on 27/1/23 to assess the condition of the New Barn Allotments. The meeting was useful to establish the condition of individuals plots and understand the problems.</p> <p>Proposal:</p> <ul style="list-style-type: none"> • To lay/cut back the boundary hedge (far side) • To clear overgrown empty plots with a heavy duty strimmer /weed killer • Cover these newly cleared plots with plastic to keep them clear until a new plot holder is allocated – encouraged to gradually uncover. <p>Members agreed the necessity for more active members to join the AA committee and put forward new proposals at the AGM in April 23.</p>	<p>DA/SM/Clerk</p>
<p>871</p>	<p>Correspondence</p> <p>The hedge laying project is almost complete. Several successful educational sessions with Craftsman Anthony Brown including children from the First School.</p> <p>A letter received from St Mary's Church acknowledging the hedge work and how pleased they were with the result.</p> <p>Enquiry received from local resident to join the hedge laying project on Saturday 4th February 2023.</p> <p>Photos of the project to be shared on social media at the earliest opportunity.</p> <p>Clerk to contact the SID Team to clarify the manufacturing information regarding the proposed solar solution.</p> <p>An incident occurred on the High Street adjacent to the Park Home involving delivery vehicle and a large lorry. Mirrors were smashed which resulted in the delivery vehicle situated on the High Street for a prolonged period.</p> <p>DAPTC – Nomination Form received for the Buckingham Palace Garden Party on 3rd May 2023. Cllr Reed is unable to commit to the date.</p>	<p>Clerk</p> <p>AT/SM</p> <p>Clerk</p>

872	Financial Matters & Expenditure The RFO circulated to members prior to the meeting a report on finances to 2 nd February 2023. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny. The Unity Trust Bank test run completed successfully therefore members agreed to use the on-line banking system for the first time. Following the same protocol in terms of scrutineer, first and second signatory members approved unanimously the RFO Receipts & Payments Report. Clerk to Administrate Payments, Scrutineer Cllr A Turner, 1 st Cllr C Taylor & 2 nd Cllr J Reed	
------------	--	--

Meeting Closed 8.55pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 23rd February 2023

